

Wetappo Preserve HOA Land PREP Amendment to Architectural Guidelines pages 7, 24, 29, & 37.

Land Prep is encouraged to satisfy the intended Tree and Landscape Plan.

Here are the guidelines that must be met:

- ❑ A Refundable Security Deposit of \$1500.00 is required at time of application for Land Clearing.
- ❑ All contractors must supply a copy of their licensing as well as liability insurance of \$500k minimum to the HOA President via HOA Management.
- ❑ All clearing must take place between 0800 and 1800 on weekdays, weekends and holidays must be approved in advance thru the HOA Board.
- ❑ At no time can the roadways or easements be damaged, if so, they must be repaired by the contractor. All grassy areas must be repaired if damaged.
- ❑ Burning is permitted provided the contractor has all state and local FFS permits and provides them to the HOA President via HOA Management. All Daily Burn Permits will be provided to the HOA President via HOA Management Daily before any burns are to commence. All U.S. Forestry guidelines must be adhered to. All Burns permitted will be located in the center of the property, so as to not possible cause heat/fire damage to possibly buildings on adjacent properties. Bonifay FFS contact number 850-373-1801, for permits. Additional information:
 - a. <https://www.fdacs.gov/Forest-Wildfire/Wildland-Fire/Burn-Authorizations>

Any violation or disregard for each offense included in the application is a \$500.00 fine. Land Owner is responsible for the Contractors conduct, and all necessary clean-up and roadway repairs if caused by the Contractor.

A final Inspection is required before the release of liability and Security Deposit. This final inspection will be conducted by the Land Owner or their Agent and the HOA President and the HOA Management.

Next Steps:

- 1) Fill out Land Clearing Application, obtain all necessary signatures and documents.
- 2) Deliver to HOA President via HOA Management for review and dissemination to HOA Board Members for vote.
- 3) Upon Pre-approval contact your contractor and have the Erosion Controls installed and then notify HOA President for inspection
- 4) Once you have been notified that your final approval is approved by the HOA Board, contact your Contractor to proceed with your Land Clearing and to adhere to the guidelines set forth.
 - ❖ Reminder, any departure from these guidelines is considered a violation to the said agreed upon terms and is subject to a \$500.00 fine for each and every event.
- 5) Once work has been completed fill out the application "WETAPPO Release of Security Deposit for Land Clearing"

WETAPPO Application for Land Prep

To be Completed by Lot Owner

Date:

Owner:

Parcel/Lot Number:

Land Clearing Contractor:

License Number:

Address:

Telephone:

Fax:

Requested Date of Land Clearing From: _____ To: _____

I do hereby certify in good faith that all Sitework, landscaping, cleaning, removal of debris, and repair of damage to right-of-way and common areas will be implemented. This constitutes a request for application for Land Clearing. By signing this Application, upon its approval the land owner agrees to all fines that maybe imposed and possible forfeiture of security deposit.

Land Owner Signature: _____

Date: _____

Attached herewith are:

Lot Owner will provide to HOA President via HOA Management the Contractor's Certificate of Insurance for Worker's Compensation, Motor Vehicle, and General Liability naming Wetappo Preserve HOA as additionally Insured:

General Liability Insurance:

Shall have a minimum of:

\$500k General Aggregate // \$500k Product- Comp/op Agg // \$500k Personal & Adv. Injury //
\$500k Each Occurrence

Automobile Liability: Shall have a minimum of \$500k-combined single limit.

Worker's Compensation and Employer's Liability: Statutory Limits.

Contractor Pre-Approval Requirements:

- Provide Land Owner with necessary Insurance Documents
- Upon pre-approval: Erosion controls must be erected to prevent sediment from migrating off site on roads or adversely impacting adjacent land or wetland areas. Erosion controls will consist of perimeter silt fencing and anti-tracking pads. A dust control plan must be included and implemented as needed.

Contractor Approval Requirements:

- Provide Daily Burn Permits to HOA President and HOA Management, not the initial application for burn. The Burn Permit is verified thru the FSS Bonifay Division.
- Contractor Provides a Land Clearing/Burn Status weekly on Fridays to HOA President and HOA Management.
- Contractor is responsible for all property damage.
- Contractor is responsible for all security of their own supplies, equipment and motor vehicles.
- The contractor shall indemnify and hold harmless Wetappo Preserve HOA, against any liability, which might result from the proposed operation or use.
- No burns are to be left unattended.
- All Clearing and Burning must take place between 0800 and 1800 on weekdays, weekends and holidays must be approved in advance thru the HOA Board.
- Contractor is responsible for all roadways or easements repairs caused by the contractor. All grassy areas must be repaired if damaged as well.

Any violation or disregard for each above line item is a \$500.00 fine payable by the Land Owner. Land Owner is responsible for the Contractors conduct, and all necessary clean-up and roadway repairs if caused by the Contractor.

Contractor Signature: _____

Date: _____

Wetappo Preserve HOA Board Preapproval:

(HOA President Contact - wetappo.preserve@gmail.com)

(HOA Management - adrian@4ourseasons.com)

- Approved
- Denied

Wetappo Preserve HOA Board Final Land Clearing Approval, Erosion controls have been verified and are in place.

- Approved
- Denied

WETAPPO Land-Owner Check-list Land Prep

*Note: Any violation or disregard for each line item below is a \$500.00 fine payable by the Land Owner, this will come directly from the security deposit. Once the security Deposit funds have been exhausted and additional fines are imposed, all Clearing and/or Burning will cease until Land Owner has provided an additional Security Deposit. Land Owner is responsible for the Contractors conduct, and all necessary clean-up and roadway repairs if caused by the Contractor.

- Proper insurance on file from contractor with HOA Management and President
- Erosion controls in place by Contractor
- Contractor Provide Daily Burn Permits to HOA President and HOA Management
- Land Clearing/Burn Status weekly report on Fridays to HOA President and HOA Management.
- No burns are to be left unattended.
- Proper Extinguishing Equipment on site during Burn.
- All Clearing and Burning must take place between 0800 and 1800 on weekdays, weekends and holidays must be approved in advance thru the HOA Board.
- All Burn piles are located in the center of the property for Burning.
- Contractor is responsible for all roadways or easements repairs caused by the contractor. All grassy areas must be repaired if damaged as well.

WETAPPO Release of Security Deposit for Land Prep

To be Completed by Lot Owner & Wetappo HOA Board and HOA Management

Date:

Owner:

Parcel/Lot Number:

Land Clearing Contractor:

I, the Lot Owner, do hereby certify in good faith that all Sitework, landscaping, cleaning, removal of debris, and repair of damage to right-of-way and common areas has been implemented. This constitutes a request for return of the security deposit minus any monetary violations that may have been imposed.

Owner Signature Requesting Return of Deposit: _____

Wetappo HOA Inspection Checklist:

- All Erosion controls have been removed.
- Right of Ways are clear and in a good state of repair with no damage from approved clearing request.

HOA President Signature to Approve Return of Deposit: _____

HOA Board Member Signature to Approve Return of Deposit: _____

HOA Board Member Signature to Approve Return of Deposit: _____